

**OAKS LANDFILL
OIL/GRIT MANAGEMENT FACILITY**

**STANDARD OPERATING PROCEDURES
FOR STORMWATER VENDORS**

- 1) Vendor to Contact the Oaks Landfill Oil/Grit Management Facility (Facility) and request permission to deliver a load of oil/grit material 48-hours in advance of delivery.
 - a. Contact Phone No. 301-977-6798.
 - b. Facility Operator to provide direction on delivery.
- 2) Vendor to Notify Facility again 1-hour prior to reaching the Transfer Station Scale House.
 - a. Facility Operator to fax authorization form to Transfer Station Scale house; Fax No. 301-840-2542.
 - b. Vendor weighs in at Transfer Station and obtains duplicate trip tickets with all applicable truck information (time, weight, truck #, etc.).
- 3) Vendor leaves the Transfer Station and travels to the Facility.
 - a. Vendor has 1-hour to reach the Facility or will be directed by Facility Operator to return to Transfer Station to get re-weighed.
 - b. Vendor enters Oaks Landfill at Route 108 entrance and obeys speed limits (10-15 mph) to the Facility.
- 4) Vendor reaches Facility.
 - a. Vendor provides copy of trip tickets to Facility Operator. Vendor to retain a copy.
 - b. Facility Operator to observe delivery dumping.
 - c. Vendor to ensure no hazardous, medical, sewer or radioactive waste is permitted at the Facility.
 - d. Vendor to ensure all delivery loads originate in Montgomery County.
- 5) Records Management.
 - a. Vendor to keep a copy of DEP policies and Division of Solid Waste Services (DSWS) Operating Procedures in vendor vehicle at all times.

County DSWS Contact

Stephen T. Lezinski, Engineer III
Tel: 240-777-6590
Fax: 301-840-2385
Email:
Steve.Lezinski@montgomerycountymd.gov

Oaks Landfill Oil/Grit Management Facility Contact

Hugo E. Martin, Lead Facility Operator
Tel: 301-977-6798
Fax: 301-977-2492
Email:
MartinHE@obg.com